**Introductions/Attendance**

Steaed Doehring; Ryan Cates; Eric Manriquez; Suzanne Kocurek; Adam Luberts; Naomi Ochsendorf; Miranda Longberg; Jared Woodford; Bernward Goettke; Marvin Sullivan

**AFSCME ITEMS**

**Old Business:**

**AFSCME Overtime Rates:**

* + **CARE - 4/16-6/21 111 Hrs.**
* **CBHH - 4/16-6/21 384.75 Hrs.**

**AFSCME Vacancy Rates:**

* + - **CARE – (.7) CDPA**
    - **CBHH – (.9) HST, (.75) HST, FT LPN, 2- (.75) LPNs**

1. **Scheduling Department – Update:**

AL – The scheduling in Rochester seems to be going well, Alexia is doing a nice job working with supervisors to fix issues.

1. **CBHH Staffing Levels:**

Turnover – Exit Interviews?

AL – The majority off staff have transferred to facilities that are closer to where they live. Five or six new staff have started since last month, an RN started last week, and 2 more have been hired.

1. **Night Shift Staffing – CBHH: (Un-Even Rotations)**

AL – There was an email sent out to staff, asking if there were any volunteers to switch rotations. We have one staff returning from leave.

Are the schedules filled without gaps when it is posted?

AL – Yes, Alexia has been doing this.

*It has been reported, that when the supervisor looks at the need (2-days out) there are needs that have not been filled. Can you please investigate this.*

1. **CARE Update:**

NO – There is no additional information. A team has been established for discussions, there is no hard deadline, and will start planning after the 1st of the year.

How about staffing?

NO – We have lost a couple of RNs to the DOC; we are recruiting with Forensics to fill these positions.

**New Business:**

1. **Scheduling - CBHH:**

We are asking if the scheduling department can look at not scheduling staff to leave on a late before their (1) day off and return on an early, this makes the 1 day off, feel very short.

AL – Will have a conversation with Ber and Alexia.

**2. Overtime for Non-Direct Care Staff as Direct Care – CBHH:**

There is a contractual process to offer overtime to other classes.

AL – This has been resolved.

**Management**

None